

Public Document Pack



To: Members of the Partnerships
Scrutiny Committee

Date: 1 July 2016

Direct Dial: 01824 712554

e-mail: democratic@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **PARTNERSHIPS SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 7 JULY 2016** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal, HR and Democratic Services

AGENDA

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES OF THE LAST MEETING (Pages 5 - 12)

To receive minutes of the Partnerships Scrutiny Committee meeting held on the 26th May, 2016 (copy attached).

5 NORTH DENBIGHSHIRE COMMUNITY HOSPITAL - HEALTH FACILITY PROJECT

To consider an update by the Betsi Cadwaladr University Health Board (BCUHB) on the progress of the North Denbighshire Community Hospital / Health Facility Project.

9.35 a.m. – 10.10 a.m.

6 HEALTHY PRESTATYN AND RHUDDLAN IACH PRIMARY HEALTHCARE PROJECT

To consider an update by Betsi Cadwaladr University Health Board (BCUHB) on the progress of the Healthy Prestatyn and Rhuddlan Iach Primary Healthcare Project.

10.10 a.m. – 10.45 a.m.

Comfort break

7 NORTH WALES SAFEGUARDING BOARDS (Pages 13 - 26)

To consider a report by The Corporate Director: Communities (copy attached) on the development of the Regional Safeguarding Boards.

10.55 a.m. – 11.30 a.m.

8 SCRUTINY WORK PROGRAMME (Pages 27 - 46)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

11.30 a.m. – 11.40 a.m.

9 FEEDBACK FROM COMMITTEE REPRESENTATIVES

To receive any updates from Committee representatives on various Council Boards and Groups.

11.40 a.m. – 11.50 a.m.

MEMBERSHIP

Councillors

Councillor Jeanette Chamberlain-
Jones (Chair)

Councillor Raymond Bartley (Vice-Chair)

Meirick Davies
Martyn Holland
Pat Jones
Dewi Owens

Pete Prendergast
Arwel Roberts
Bill Tasker

COPIES TO:

All Councillors for information
Press and Libraries
Town and Community Councils

This page is intentionally left blank

PARTNERSHIPS SCRUTINY COMMITTEE

Minutes of a meeting of the Partnerships Scrutiny Committee held in Conference Room 1a, County Hall, Ruthin on Thursday, 26 May 2016 at 9.30 am.

PRESENT

Councillors Raymond Bartley, Jeanette Chamberlain-Jones (Chair), Meirick Davies, Martyn Holland, Pat Jones and Pete Prendergast

Ward Member – Councillor Joan Butterfield

ALSO PRESENT

Corporate Director: Communities (NS), Corporate Director: Economic and Community Ambition (RM), Scrutiny Co-ordinator (RE) and Committee Administrator (SLW)

Peter James, Regeneration Manager, Welsh Government
Graham Worthington, Chief Executive, Clwyd Alyn/Pennaf Housing, and
Phil Danson (Business Development Director, North Wales Housing.

1 APOLOGIES

Apologies for absence were received from Councillors Dewi Owens, Arwel Roberts, Bill Tasker and the Leader.

At this juncture, it was agreed to vary the order of the Agenda in order to accommodate the speakers for Item 6 – West Rhyl Housing Improvement Project.

2 WEST RHYL HOUSING IMPROVEMENT PROJECT

Councillor Joan Butterfield declared a personal interest in this item as she was a Member of the Community Housing Trust.

The Chair, Councillor Jeanette Chamberlain-Jones welcomed the three guest speakers to the meeting, namely:

- Peter James – Regeneration Manager, Welsh Government
- Graham Worthington – Chief Executive, Clwyd Alyn / Pennaf Housing, and
- Phil Danson – Business Development Director, North Wales Housing

At this point, the Corporate Director: Economy & Public Realm, tendered the Leader's apologies for not being able to attend the meeting, in his role as Lead Member for the Economy due to a prior engagement.

The Corporate Director: Economy & Public Realm introduced the report to provide an update on progress with delivery of one element of the Rhyl Regeneration programme – the West Rhyl Housing Improvement Project (WRHIP).

The objective of the project would be to attract more economically active people to live in the western area of the town, to support the economy and the community to thrive. The scheme was initiated to change people's perception of the area and of Rhyl in general.

The project was a multi-agency partnership involving the Welsh Government (WG), Housing Associations, the Council and private sector partners.

A presentation was delivered by Peter James, Regeneration Manager (WG) which outlined the following:

- The history and background of the project
- The various stages in planning the different levels and types of intervention required
- Illustrated the intervention area, project budget and timescales for the project
- Individual projects which had been completed, currently underway or proposed for each of the 6 zones
- Issues which had come to light during the project – including the success stories, complex matters, how they had been surmounted and lessons learnt during the project's delivery, and
- Future issues / next steps.

Peter James (WG) explained why the WG had decided that intervention had been required in Rhyl. It had been to attempt to reverse the continued decline of the area as the area suffered from poor housing conditions which, in itself, had been a major stumbling block for economic regeneration. There had been a large demographic imbalance, as a large section of the local population were single males, and both of those factors had led to a circle of non-investment in the area.

A housing needs analysis had been carried out which identified a shortage of family orientated housing in the area and an imbalance in the area's housing tenure. A large number of properties in the area were privately owned but in very poor condition and, therefore, negotiating their purchase had been an extremely complex and time consuming process. A total of 120 properties had been purchased, the majority via Compulsory Purchase Orders (CPOs). The CPO process had been instigated in 2013 and had probably been the most complex urban regeneration project in Wales which involved residential properties. On completion of the WRHIP approximately £27million would have been invested in west Rhyl comprising of WG, County Council, other public bodies, and private sector money.

Peter James (WG) then went on and:-

- Advised that the biggest risk initially had been the resettlement of the residents from the properties which had been compulsory purchased. However, all residents had been successfully resettled without any negative comments being received
- Advised that the project was approximately 6-7 months behind schedule but, due to the complex nature of the project and the poor condition of some of the properties, which had been made the subject of CPOs, the slippage was understandable and manageable

- Detailed the timeframe, planned outcomes and progress of work related to each of the 7 zones
- Informed Members that zones 3 and 5 had now been incorporated into one zone in a bid to attract interest from the business sector with a view to developing a mixture of business / leisure and residential developments
- Outlined the different types and tenure of housing that were to be built or refurbished in the area
- Gave an overview of the efforts underway to establish a community ethos in the area with the development of tenants' associations/co-operatives responsible for running and managing the properties and a community store run by residents for residents
- Detailed the types of courses being run for the purpose of preparing residents to carry out the above duties and furnishing them with the necessary skills to undertake the work
- Emphasised that regular communication with residents was key to the regeneration project's success as residents had been living on a "building site" for a considerable amount of time
- Explained that whilst the ultimate aim of the project would be to attract private sector partners into the area to invest and run their businesses from the area, the public sector's role had been to lay the foundations and instil pride and ambition back into the area and community to try and entice private sector interest and investment
- Advised that the initial timeframe and costings for the project had largely been based on assumptions as none of the partners had the power to inspect the properties' condition before the CPOs were served. It had been only when the CPOs were granted and the Council took possession of the properties that the true severity of their conditions came to light. Lessons had been learnt throughout the project and evidence of good outcomes for residents and the town of Rhyl were beginning to be displayed
- Explained that for the first time in years, interest was being shown in buying and letting family properties in the area; and
- Confirmed that all partners would continue to focus on neighbourhood initiatives in the area with a view to creating a sense of pride and community amongst residents.

Responding to Members' questions, the representatives:

- Advised that there had been misrepresentations made and incorrect reporting of facts with respect to allegations that housing in the west end of Rhyl had been advertised in prisons. None of the housing associations or other public bodies had advertised housing in prisons
- Confirmed that Pennaf Housing were working closely with the community in a bid to reduce and eliminate anti-social behaviour (ASB). It had appointed two ASB officers and took allegations of anti-social behaviour, including fly-tipping, very seriously
- Advised that the Housing Associations were heavily involved with community events etc., at which residents' social and community responsibility roles were emphasised and championed
- Advised that persons who suffered domestic abuse would have the possibility open to them of potentially moving to secure accommodation

- provided by agencies with whom the RSLs worked, or to access abuse support groups
- Emphasised that ASB was not confined to social housing areas, it occurred across the county. Latest figures indicated that in Denbighshire ASB had been down 50% on the previous year, with crime rates down by 30%
 - Pennaf reassured Members that they were not redirecting their efforts from the remainder of the WRHIP to the properties on Edward Henry Street. Work had commenced there following receipt of a joint pilot study with the WG which had indicated that one property required urgent attention. Pennaf were confident that the Council would support them in this work
 - Confirmed that the Community Land Trust properties should be completed by September 2016. The delivery of the houses had been hampered by inclement weather conditions and a shortage of bricklayers
 - Confirmed that Rhyl College was aware of the shortage in the bricklaying trade. Taster days had been held in schools in a bid to attract pupils to train for a trade. Property developers were also working with the College with a view to addressing the shortage
 - Contracts for the WRHIP specifically stipulated that appointed contractors were required to employ apprentices with a view to developing a skills base in the local community and economy. The Project would also be subject to a Community Benefit Audit by the WG to evaluate the extent of the Project's benefits for the community and economy as a whole
 - Advised that they were eager to see whether having an appropriate mix of tenure, as well as tenants involved with the management of their properties, nurtured a sense of pride in the area
 - Advised that of all the properties acquired as part of the WRHIP only approximately 12 of the landlords lived out of the area. There were three major property portfolio holders in Rhyl all of whom were based in Birmingham
 - Outlined their Housing Allocations Policies. For the rented sector they were based on the prospective tenant's housing needs and the family's vulnerability level. Work was continuing between the Council and the RSLs to bring forward a Common Allocations Policy (CAP) for social housing. Compatibility of IT systems had been a problem and the Council's Head of Service was currently exploring measures to surmount these problems and progress the matter
 - Explained that affordability formed part of the assessment for shared ownership properties
 - Advised that with respect to Zone 4, 14-24 John Street, a local developer had been interested but, unfortunately, he could not draw down sufficient financial resources to develop it in line with the partners' specification. Nevertheless, another small local developer was now interested in developing the site and the Council and the other partners were working with the Company to bring the project to fruition. The intention was still for this site to be a mixed site, as per the Supplementary Planning Guidance (SPG). If, at any time, anyone wanted to change these proposals, an application to amend the SPG would need to be submitted to the Planning Department, and presented to the Planning Committee for approval to vary or change
 - Confirmed interest had been shown by developers in Zone 3, now that Zone 5 had been incorporated into it. Whilst it had been acknowledged that the

progress with this Zone had been slower than anticipated, partners were more confident now that it would eventually be developed in line with their plans

- Confirmed that the chimney stacks shown in the illustrated photographs of the proposed residential properties were for cosmetic purposes only
- Advised that of the 120 families that had moved out of the properties in the west Rhyl area to enable the Project to be undertaken, 119 of them had remained in Rhyl and 1, at their own request, had moved out of the area
- Confirmed that the CPO purchase prices had been determined without being able to access the properties to undertake structural surveys, and
- Confirmed that the rent levels for the new properties had been set at the intermediate rent level – mid-way between Council/RSL rent levels and private rent levels. The rent level would not reduce in future, however, it was anticipated that in the medium to long-term a number of the tenants would buy their properties.

At the conclusion of the discussion, the Chair thanked all representatives for attending and answering Members' questions. The Chair and the Committee were of the view that the WRHIP when completed would fit in well with the new vision for Rhyl and felt re-assured that the Project would be delivered in its entirety in due course.

RESOLVED that subject to the above observations, to receive the report and presentation on the progress to date with delivering the West Rhyl Housing Improvement Project and proposed future developments to deliver the Project in its entirety.

3 ELECTION OF VICE-CHAIR

In accordance with the Council's Constitution, nominations were requested for the office of Vice-Chair of the Partnerships Scrutiny Committee.

Councillor Martyn Holland nominated Councillor Raymond Bartley, seconded by Councillor Pat Jones.

RESOLVED that Councillor Raymond Bartley be appointed Vice-Chair of Partnerships Scrutiny Committee for the ensuing year.

4 DECLARATION OF INTERESTS

Councillor Joan Butterfield declared a personal interest in West Rhyl Housing Improvement Project.

5 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent items.

6 MINUTES OF THE LAST MEETING

The Minutes of a Partnerships Scrutiny Committee held on Thursday 14 April, 2016 were submitted.

Matters arising:-

Page 7 – Item 6 – Single Point of Access (SPoA).

The Chair, on behalf of the Committee, offered thanks to the staff who made Members welcome during the visit on 14 April, 2016 which had been extremely informative.

RESOLVED that subject to the above, the Minutes be received and approved as a correct record.

7 SCRUTINY WORK PROGRAMME

A copy of a report by the Scrutiny Co-ordinator, which requested the Committee to review and agree its Forward Work Programme and provided an update on relevant issues, had been circulated with the papers for the meeting.

A copy of the “Member’s proposal form” template had been included at Appendix 2, Cabinet’s Forward Work Programme had been included as Appendix 3, and a table summarising recent Committee resolutions and advising on progress with their implementation had been attached at Appendix 4.

The Committee considered its draft Forward Work Programme for future meetings.

At a recent meeting of the Scrutiny Chairs and Vice-Chairs Group, it had been agreed that a report on the North Wales Safeguarding Boards be included on the Committee’s agenda for its next meeting on 7 July and that a report on the Denbighshire Well-being Plan be presented to the Committee at the October 2016 meeting.

The Corporate Director: Communities gave members a brief overview of the Regional Safeguarding Boards’ work.

Committee representation on Service Challenge Groups were discussed and updated.

RESOLVED that subject to the above, the Work Programme set out in Appendix 1 to the report be approved.

8 FEEDBACK FROM COMMITTEE REPRESENTATIVES

Councillors Jeanette Chamberlain-Jones and Meirick Lloyd Davies gave feedback regarding the Highways & Environmental Services Service Challenge meeting which they had recently attended.

At this juncture, Councillor Raymond Bartley wished to inform Members that Dolwen Residential Care Home would be celebrating its 50th Anniversary the following week.

The meeting concluded at 11.55 a.m.

This page is intentionally left blank

Report to: Partnerships Scrutiny Committee

Date of Meeting: 7 July 2016

Lead Member / Officer: Corporate Director: Communities/Lead Member for Social Care

Report Author: Corporate Director Communities

Title: Annual Report NWSCB & NWSAB

1. What is the report about?

This is the first Annual Report of the North Wales Safeguarding Children Board (NWSCB) and North Wales Safeguarding Adults Board (NWSAB) (Appendix 1).

2. What is the reason for making this report?

The Regional Safeguarding Boards are statutory partnerships that coordinate and ensure the effectiveness of the partners' safeguarding activities, in accordance with the Social Services and Wellbeing (Wales) Act 2014. The Annual Report NWSCB & NWSAB summarises progress made in relation to establishing regional safeguarding arrangements.

3. What are the Recommendations?

- 3.1 That the Committee scrutinises the Annual Report of the NWSCB & NWSAB and makes recommendations on any issues that arise.
- 3.2 That the Committee receives a report within a year detailing progress on identified priorities.

4. Report details

The NWSCB & NWSAB are statutory partnerships including the six local authorities, the Betsi Cadwaladr University Health Board, North Wales Police and other key stakeholders. This is the first Annual Report of the North Wales Safeguarding Children Board and North Wales Safeguarding Adults Board (Appendix 1).

5. How does the decision contribute to the Corporate Priorities?

The Regional Safeguarding arrangements contribute directly to the corporate priority to protect vulnerable people and enable them to remain living independently.

6. What will it cost and how will it affect other services?

The contributions to the NWSCB & NWSAB are already featured within existing budgets.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report

An Equality Impact Assessment is not required as this report makes no changes to policy.

8. What consultations have been carried out with Scrutiny and others?

This report is a mechanism for consultation with Scrutiny Committee.

9. Chief Finance Officer Statement

There are no financial implications arising directly from this report.

10. What risks are there and is there anything we can do to reduce them?

The biggest risk for the NWSCB & NWSAB and the Local Authority is the danger of a serious incident where one or more of its partner agencies have failed in their duties to safeguard children and / or adults at risk. However, it is the NWRCB & NWSAB role to ensure that partner agencies take all reasonable steps to safeguard the most vulnerable.

11. Power to make the Decision

Scrutiny's powers with respect to this matter are set out in Section 21 of the Local Government Act 2000 and Article 6.3.4(b) and 6.3.4(d) of the Council's Constitution.

Contact Officer:

Corporate Director: Communities

Tel: 01824 706149

Progress report on the development of the North Wales Safeguarding Boards April 2016



1. Introduction to North Wales Safeguarding Children's Board

The shadow North Wales Safeguarding Children's Board (NWSCB) was established in April 2013 following the direction from Welsh Government to respond to the white paper: Sustainable Social Services: a Framework for Action and the development of the Social Services and Wellbeing (Wales) Act 2014. The regional board was adopted in full in North Wales in April 2014 and replaces the Local Safeguarding Boards, previously 3 in North Wales.

The NWSCB is a statutory partnership of six local authorities, the Betsi Cadwaladar University Health Board, North Wales Police, the National Probation Service, the Community Rehabilitation Company, Public Health Wales, the Welsh Ambulance Health Service Trust and voluntary organisations.

Since its establishment it has been chaired and hosted by Conwy County Borough Council specifically Jenny Williams, Strategic Director of Social Services and Education. A lead local authority must host the safeguarding board and its business unit whilst any agency may chair as appointed by the board, Conwy will chair for a further 12 months until April 2017 where this may be extended for a further period of three years if the board agrees. Progress on the work of safeguarding boards has previously been reported through each board agency's internal governance processes. This is usually in the form of an annual report on or around the end of the financial year, however the reporting period will change following the implementation of the Social Services and Wellbeing Act in April 2016 to each July and will be submitted to the national safeguarding board. Following this there will be a period of consideration by Welsh government and a final response will be provided in which will be shared with each board partner organisation.

The Terms of Reference developed for the NWSCB promote the requirement for accountability and are clear in their definitions of holding to account. They are dated July 2013 and will be reviewed during 2016/17 to ensure that they remain fit for purpose following the implementation of the act.

There continues to be a need for the development of a Role Profile for each board member which each board member will sign up to and will highlight how they are individually accountable in relation to their contribution to the board and attendance at Board Meetings.

There is also a need for the board to develop a Performance and Impact Framework which would assist in reporting the activity of Board members against elements within their role

profiles and would also allow the board to demonstrate multi agency working at a strategic level.

The Board's business is managed through a dedicated Business Unit which is financed through the NWSCB's budget. The Business Unit for NWSCB was established in March 2015 and currently consists of one Business Manager, a Business Co-ordinator and Administrative Assistant. Due to recruitment difficulties, only the Business Manager is in post who was appointed in March 2015. It is anticipated that all posts will have been appointed to by April 2016.

The safeguarding boards rely on a network of agencies to support the safeguarding agenda and three local delivery groups support the board, these are chaired and administered by respective Heads of Service across the six local authorities.

2. Introduction to North Wales Safeguarding Adult Board

Section 134 of the Social Services and Well-Being Act (Wales) 2014 requires that regional Safeguarding Adult Boards be in place. This will put the safeguarding of adults on to a statutory footing similar to that for safeguarding children.

According to the Act, the objectives of a Safeguarding Adults Board are:

- To protect adults within its area who have needs to care and support (whether or not a local authority is meeting any of those needs: and
- Are experiencing, or are at risk of, abuse or neglect,
- To prevent those adults within its area mentioned in paragraph (a)(i) from becoming at risk of abuse or neglect

Regulations have set out those areas in Wales for which there are to be Safeguarding Boards ('Safeguarding Board areas'); these are consistent with the footprint of the regional public sector organisations across North Wales.

North Wales decided, ahead of the legislation being in force that it would commence the planning phase to establish a North Wales Safeguarding Adults Board (NWSAB). A seminar took place on 25th of January 2013 and the outcome of this seminar was the development of options around the structure of the NWSAB. The preferred option was to follow the structure which had been agreed for the North Wales Safeguarding Children's Board and the learning from that development was used to move quicker on the development of the NWSAB; this two-tier model was one of two regional structures which was evaluated by the University of Sheffield on behalf of the Association of Directors of Social Services Cymru and the WLGA. The three local delivery groups were to be created by the six local authorities forming as Gwynedd and Anglesey; Conwy and Denbighshire; Flintshire and Wrexham. It was also proposed that areas such as training, performance and audit, policies and serious case reviews should be undertaken regionally, again following the same pattern as that in Children's safeguarding. The options paper and a 'common script' report was discussed at the Social Services and Health Programme Board on 2nd May 2013 and each partner reported through their own organisational reporting processes.

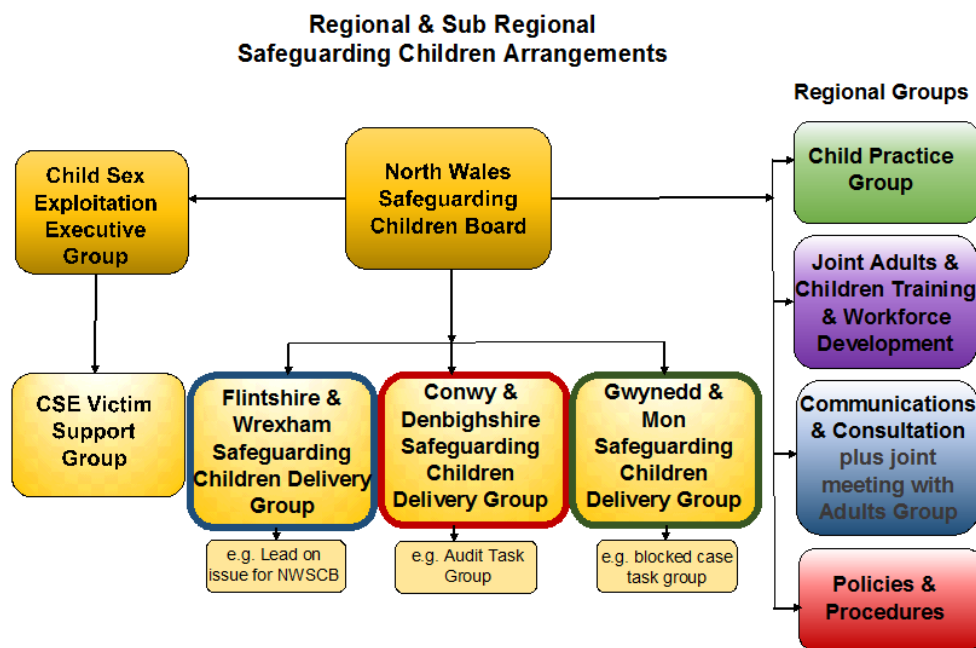
On 16th July 2014 a NWSAB development session was held, this was facilitated by Jan Howarth and the group explored the role of the Board and its regional/sub-groups. These

were explored under four headings – Prepare, Prevent, Protect and Pursue. The outputs of this session enabled an Implementation plan to be developed for the NWSAB.

The role of the North Wales Safeguarding Adults Board is broadly to:

- Add value and improve the outcomes for vulnerable adults in need of safeguarding and protection
- Develop and provide a regional strategic direction
- Direct and monitor regional groups for training and workforce development; policies and procedures; communication and consultation and adult practice reviews
- Develop and monitor a performance management framework
- Provide challenge and support to regional agencies and Local Authorities
- Agree and manage the budget
- Provide the interface with Welsh Government and the National Safeguarding Board

The structure for the North Wales Safeguarding Adults Board is as follows and by now the Training group and the Communication groups are joint with the Children’s Safeguarding Board.



At the development session the Strategic Director of Social Services and Education from Conwy County Borough Council was nominated as Chair of the NWSAB during the ‘start up’ time of this Board and this was later proposed and agreed at the first board meeting held on 3rd September 2014. The Deputy Director of Nursing and Safeguarding in the BCUHB was elected as Vice Chair.

3. Summary and Evaluation of NWSCB’s effectiveness and activity

Governance

The NWSCB has established itself in governance, business arrangements and strategic priorities. In the past, as Local Safeguarding Boards the boards would monitor performance against the standards as set by Welsh Government within the Self-Assessment and

Improvement Tool. This tool is not considered fit for purpose for monitoring the performance of a regional board and the board has been at the forefront of the review/ development of a revised regional SAIT with Professor Jan Howarth. Two developmental sessions have been hosted by the NWSCB in this regard. On both occasions CSSIW were invited and attended the sessions. The Chairs and Business Managers from across the other regional safeguarding boards across Wales also participated.

There needs to be development of Role Profiles for Board Members and also a defined induction process for new members.

The Board sits six times per year, and minutes are prepared promptly following each Board Meeting and are reviewed by Business Manager and Chair within a short timescale. Minutes are sent out the Board Members and in due course will be published on the safeguarding board website. <http://www.northwalessafeguardingboard.wales/about/>

The Child Practice Review Group (CPR)

The Child Practice Review Group is chaired by an Independent Chair and is governed by the Welsh Government Child Practice Review Guidance which replaced Chapter 10 of Safeguarding Children; Working Together under the Children Act 2004.

The CPR Group meets every other month and has developed a referral and decision making process to manage cases consistently across the region, details of the process is on the board's website.

The new guidance promotes the use of Multi Agency Professional Forums where identified lessons for future practice can be learned. The process for MAPFs allow for a much more transparent and robust approach to reviewing cases that do not meet the threshold for a concise or extended child practice review.

The CPR Group has considered the following referrals:

Concise Child Practice Review (CPR)	2
Extended Child Practice Review (ECPR)	6
Multi Agency Professional Forum (MAPF)	5
No Review	4
More Information Required	1 (which then resulted in no review)

Performance Questions

How many new cases have been considered for review during 2015/16? How Many reviews completed within 2015/16	3
How many concise/extended reviews were completed within the 6 month timescale?	-

How many external reviewers / chairs have we commissioned during 2015/16	1
How many Learning Events have been held?	3
Were all Learning events attended appropriately?	Yes, but reviewers did identify that there was inconsistency in how agencies prepared their staff for the Learning Event.
How Many reviews have been published to date	3
How has CPR Group disseminated the Learning?	A CPR road show was held in December 2015. Three days of key themes emerging from the reviews to date was presented to practitioners by Chair and Vice Chair of CPR Group and Business Manager
How are the Action Plans being monitored?	They are monitored through the CPR Sub Group and through the LDG. For 2016/17 there will be a forward plan for each action plan.

Policy and Procedure Sub Group

The P&P subgroup has a focused work plan and has implemented the following protocols documents:

- North Wales Protocol for the provision of pre-trial therapy for child witnesses
- North Wales protocol for resolving professional differences of opinion
- North Wales protocol for Supporting Children when working with parents with severe mental health problems and/or substance misuse
- The Protection of Children and Young People at risk or experiencing harm through the use of Information Communication Technology
- North Wales protocol for the management of complaints relating to child protection conferences
- North Wales procedure for safeguarding children through the management of offenders who have viewed child abuse images
- North Wales Safeguarding Board general complaints procedure

The North Wales Protocol for Supporting Children when working with parents with severe mental health problems and/or substance misuse, is to be reviewed (December 2015). This will be the responsibility of BCUHB. This is an important protocol and one which needs to be assured to be fit for purpose as it has featured in several recent review cases.

An Elected Home Education Task Group was set up and fed into the Welsh Government Guidance. The task group was also directed to standardise regional protocols & procedures in relation to Elected Home Education. However it has not been possible to achieve a regional approach due to poor representation.

A task group has been set up to develop guidance on Safeguarding Disabled Children and on a regional approach to Pre Birth Risk Assessments. Agencies needs to ensure that they are represented at these task groups.

The P&P will be developing a Part 4 Guidance during 2016/17.

Case Conference Registration Appeal

The North Wales Safeguarding Children's Board has considered two appeals against registration at case conference. One was a Wrexham County Borough Council matter which was brought by a maternal grandmother on behalf of the mother and the second was by a mother from Flintshire Council. Both appeal hearings upheld the conference recommendation. However in each appeal recommendations were made in relation to the analysis section of the social worker's case conference reports and the minute taking.

Joint NWSCB & NWSAB Training and Workforce Group

The **purpose** of the North Wales Safeguarding Board Training and Workforce Group is to develop and implement a Regional Adult and Children Safeguarding Workforce and Training Strategy in response to the changing role from providing training to promoting suitable training. This has only recently been merged as a joint group and an agreed budget for the group needs to establish.

Joint NWSCB & NWSAB Communication and Consultation Group

In February 2016 the Communication and Consultation Group merged as a joint adults and children subgroup. The chair of this group is

During 2015 a logo for both Boards was developed. The construction and development of the website was achieved during 2015 with the website being launched in July 2015. The website needs to be further developed in terms of adults safeguarding. The website needs to be developed further as a hub of information and signposting for children, young people and their families.

In September 2015 the Business Unit presented at the Gwynedd & Anglesey JIT training about the role and responsibilities of the Board. This presentation could be delivered across the agencies especially with new recruits to teams.

In October 2015 the NWSCB hosted an annual conference on the topic of Child Sex Exploitation. Key note speakers included Dr Helen Beckett from the University of Bedfordshire and Professor Sally Holland, Wales Children's Commissioner. The conference was attended by 141 delegates across the agencies and feedback was very positive with 75% reporting that they considered the conference to be very good and 25% reporting that they thought the conference was good.

In December 2015, a three day road show was hosted by the NWSCB to deliver the key messages and themes that have emerged from the reviews to date. The themes included the risk of over-optimism, disguised compliance and start again syndrome in neglect cases; children educated at home and the referral process. The roadshows were delivered to 150 delegates and again the feedback was positive.

During week commencing 14th March 2016 the NWSCB will be hosting CSE AWARENESS WEEK with seven different secondary schools across North Wales. Signposting of education resources will be made to teachers (handout). A young person's flyer is also to be developed signposting support services. A letter will be sent to parents of each year 9 pupil at the respective school.

4. North Wales CSE Action Plan

The CSE Action Plan was officially launched on 15th October 2015 at the North Wales Safeguarding Children's Board annual conference which concentrated on CSE. NWSC was one of the first Welsh boards to develop a regional action plan, and this plan has been used by the Welsh Government when developing the national plan.

The CSE Action Plan has been an agenda item on the North Wales Safeguarding Children's Board meetings in November 2015 and January 2016 and the CSE Action Plan's progress and RAG rating has been updated accordingly.

A CSE Executive Group needs to be established with the Terms of Reference and Chair to be agreed.

There has been no allocated budget for the delivery of the CSE Action Plan. The driver of the CSE action Plan has been the North Wales Safeguarding Children's Board and due to recruitment difficulties within the Business Unit it has been difficult to further this agenda in conjunction with the board's other duties.

Delivery of the CSE Action Plan was not envisaged when the staffing levels of the Business Unit was agreed upon and therefore there needs to be consideration of resources in terms of driving and delivering the CSE Action Plan.

5. Summary and Evaluation of NWSAB's effectiveness and activity

Governance

The governance of the NWSAB has now been established and the sub-groups and delivery groups are reporting to the Board. The Board has agreed its business plan which is regularly monitored by the Board. The Board meets bi-monthly and the agendas are structured, it is the intention of the board to publish the minutes on the safeguarding board website.

Adult Practice Review (APR) Group

The Adult Practice Review Group is chaired by an Independent Chair and it meets bi-monthly and are in the process of developing referral and decision making processes in line with the Welsh Government's interim guidance. It is expected that the referral form is fully completed and captures as much detail as possible, this would include reports from any other organisation involved in the case.

The group is now considering each partner organisation's reviewing processes in order to better understand how they are making the decision whether a referral for an APR is required.

To date there have been two APRs that have been completed with detailed action plans.

The themes were as follows:

The NWSAB should request from CSSIW a report on the current levels of compliance of care homes in North Wales with the expectation that CSSIW take action where compliance is not adequate.

Adult protection awareness training should be provided for all staff who have patient / client contact in all health and care agencies, and for the police and CSSIW, and this should be updated regularly.

Thorough specialist training should be provided for those managing adult protection cases (Designated Lead Managers) and for adult protection Investigators. Investigations should not be undertaken by staff without adult protection investigation training

THE NWSAB should develop a regional joint policy and procedures for the support of people who self-neglect

Local Authorities should review and improve their current arrangements for receiving and managing referrals both during office hours and by the out-of-hours service;

The reviews are chaired by an independent chair from a board partner agency and usually two reviewers are appointed.

Policies and Procedures

The P&P sub-group is chaired by Tony Graham, Flintshire County Council. The group has Terms of Reference and an agreed work programme. The group has ratified the following protocols:

- A regional Escalating Concerns Protocol
- A regional professional concerns protocol

The group is currently working on:

- A regional threshold document for POVA referrals and standardising quality of POVA referrals and developing guidance on what a good referral looks like
- A regional self-neglect policy/guidance
- Standardising data reporting

Other areas within the work programme but yet to commence are:

- To develop an agreed multi agency information sharing protocol/guidance.

6. NWSCB Priorities

During two business development days in July and October 2014 the North Wales Safeguarding Children's Board adopted the 3-P approach within its business planning. This being Prevent, Protect and Prepare which are included in the board's three mission statements.

1. North Wales Safeguarding Children Board will **PREVENT** children within its area from being at risk of abuse, neglect or other kind of harm.
2. North Wales Safeguarding Children Board will **PROTECT** children within its area who are experiencing or at risk of abuse, neglect or other kinds of harm.

3. North Wales Safeguarding Children Board will be **PREPARED** to have the overall responsibility for challenging agencies to ensure effective measures are in place to **PROTECT & PREVENT**

The following three areas were identified as being the strategic priorities for the Board

1. CSE and missing from care
2. Children who display sexually harmful behaviour
3. Domestic Abuse

However it is also important that within periods of change, that the North Wales Safeguarding Board operates effectively and meets its statutory responsibilities and therefore this is included as the fourth strategic priority.

7. NWSAB Priorities

The priority outcomes for the North Wales Safeguarding Adults Board in 2016/17 are:

- Outcomes for adults who are the subject of adult protection plan are improved as a result of all agencies across North Wales consistently delivering high quality adult protection services according to agreed best practice
- The NWSAB is assured of the quality of safeguarding services across North Wales
- The risk that vulnerable adults suffer or become subject to abuse or neglect is reduced because staff and the public are fully aware of the need to safeguard and protect, and know what to do if there is a safeguarding issue
- The NWSAB operates effectively and meets its statutory responsibilities
- Outcomes for vulnerable adults are improved because the workforce is safe, skilled, proactive, and family focussed.

8. Budget for 2015/16

The safeguarding boards are funded on a statutory basis by each partner organisation and a revised funding formula has been referenced in the SS and WB Act regulations. This funding formula will have implications for the agencies as there will be a requirement to fund adult safeguarding. The boards will consider a detailed report on the funding options at their meetings in March 2016.

9. Engagement with other Boards and Partnerships

The Business Managers for the Safeguarding Children Boards across Wales meet twice per year. These meetings are valuable in order to have an oversight of how the other boards and business unit function. The Business Managers share examples of good practice and templates etc.

The Business Manager for the NWSCB meets with the Chester and Cheshire West LSCB Business Manager to discuss cross boundary issues regularly. There has also been a meeting between the Chair of NWSCB and the independent chair of the Chester and Cheshire West LSCB and future quarterly meetings have also been arranged.

A Serious Case Review from Chester and Cheshire West LSCB will be presented to the NWSCB in March 2016 due to implications raised within the reviews as a the child resided in North Wales during part of the timeframe considered within the review.

NWSCB has met with the North Wales Safer Communities Board, during the last year. However the relationship between both boards needs to be developed further to ensure efficiency and ensuring no duplication.

10. Looking forward to 2016/17

The NWSCB Business Plan has been agreed and the quantitative and qualitative outcomes will measure how the Board performs during 2016/17 and when the NWSCB reports to the National Independent Safeguarding Board in July 2017 these outcomes will measure the difference that the Board has made in Preventing and Protecting individuals from risk of harm.

However the success of the NWSCB depends upon the commitment and engagement of each authority playing its part within the work of the Board.

It is likely that the CPR group will remain busy in the forthcoming year and it is important that the learning from the reviews are disseminated in a similar way that was delivered during the road shows in December 2015. However there may be need to be consideration of extending the length of the roadshows as feedback from these 3-day events in 2015 referred to them being too rushed and needing to take part over more than two hours at each venue.

Looking forward towards 2016/17 there needs to be consideration of how to capture reviewers' experience and learning of the process in order to develop and ensure that the process is implemented effectively and efficiently. With a fully staffed business unit, it will be essential to monitor and report on submission of chronologies, responses and to ensure that this information is contained within the highlighting report of the CPR to the Board every quarter.

The NWSCB Business Unit has an important role to drive and deliver the CSE Action Plan .The establishment of the CSE Executive Group will be integral to this. Looking forward to 2016/17 the appointment of a Chair to this Executive Group needs to be addressed immediately.

The NWSCB will need to strengthen its links with service users and the community and one step to achieve this will be during CSE week in March 2016 when the Business Unit will be hosting workshops with school pupils across seven schools across North Wales.

The NWSCB will access the services of the 'Buddies' from Conwy County Borough Council who will act as a sounding board in relation to marketing and publication materials.

NWSCB will need to make use of digital technology and in particular social media to enhance the interaction with practitioners, young people and the community.

The NWSAB will become a statutory board on 6th April 2016 when the Social Services and Well-Being (Wales) Act 2014 comes into force.

As with the NWSCB, the success of the NWSAB and its regional and sub-regional sub-groups are dependent on the commitment and engagement of partners.

Citizens Voice – work will be developed to seek engagement and participation from clients and members of the public in relation to adult safeguarding.

A draft POVA questionnaire has been developed to use with individuals who have been through the POVA process to capture their views/feedback on their journey and to help identify any areas of practice which need addressing and to promote areas of good practice identified.

Work around tackling Modern Slavery will be one of the areas of development within adult safeguarding.

The current NWSAB Business plan will be reviewed and the work of the sub-groups and delivery groups is increasing. It is envisaged that further APR training will be held over the next year however, the funding stream for the NWSAB needs to be discussed and agreed as a matter of urgency by the Board.

A conference is being planned for September 2016 and the joint communication and participation group will be planning this

This page is intentionally left blank

Report to:	Partnerships Scrutiny Committee
Date of Meeting:	7 July 2016
Lead Officer:	Scrutiny Co-ordinator
Report Author:	Scrutiny Co-ordinator
Title:	Scrutiny Work Programme

1. What is the report about?

The report presents Partnerships Scrutiny Committee with its draft forward work programme for members' consideration.

2. What is the reason for making this report?

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

3. What are the Recommendations?

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

4. Report details

- 4.1 Article 6 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 In recent years the Welsh Government (WG) and the Wales Audit Office (WAO) have highlighted the need to strengthen scrutiny's role across local government and public services in Wales, including utilising scrutiny as a means of engaging with residents and service-users. Going forward scrutiny will be expected to engage better and more frequently with the public with a view to securing better decisions which ultimately lead to better outcomes for citizens. In future the WAO will measure scrutiny's effectiveness in fulfilling these expectations.

- 4.5 Having regard to the national vision for scrutiny whilst at the same time focussing on local priorities, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) has recommended that the Council's scrutiny committees should, when deciding on their work programmes, focus on the following key areas:
- budget savings;
 - achievement of the Corporate Plan objectives (with particular emphasis on the their deliverability during a period of financial austerity);
 - any other items agreed by the Scrutiny Committee (or the SCVCG) as high priority (based on the PAPER test criteria – see reverse side of the 'Member Proposal Form' at Appendix 2) and;
 - Urgent, unforeseen or high priority issues

4.6 Scrutiny Proposal Forms

As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested subjects. No officer proposal forms have been received for consideration at the current meeting.

- 4.7 With a view to making better use of scrutiny's time by focussing committees' resources on detailed examination of subjects, adding value through the decision-making process and securing better outcomes for residents, the SCVCG has decided that members, as well as officers, should complete 'scrutiny proposal forms' outlining the reasons why they think a particular subject would benefit from scrutiny's input. A copy of the 'member's proposal form' can be seen at Appendix 2. The reverse side of this form contains a flowchart listing questions which members should consider when proposing an item for scrutiny, and which committees should ask when determining a topic's suitability for inclusion on a scrutiny forward work programme. If, having followed this process, a topic is not deemed suitable for formal examination by a scrutiny committee, alternative channels for sharing the information or examining the matter can be considered e.g. the provision of an 'information report', or if the matter is of a very local nature examination by the relevant Member Area Group (MAG). In future no items will be included on a forward work programme without a 'scrutiny proposal form' being completed and accepted for inclusion by the Committee or the SCVCG. Assistance with their completion is available from the Scrutiny Co-ordinator.

Cabinet Forward Work Programme

- 4.8 When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 3.

Progress on Committee Resolutions

- 4.9 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 4 to this report.

Community Safety Partnership

- 4.10 The Community Safety Partnership's Annual report was due to be presented to the Committee at current meeting. However, in response to a request from the relevant officer, the Chair has agreed to the deferral of the report's presentation until the Committee's October meeting, see Appendix 1.

5. Scrutiny Chairs and Vice-Chairs Group

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group is scheduled to hold its next meeting on 28 June. Any matters raised at that meeting that affect this Committee's work will be reported verbally at the meeting on 7 July.

6. How does the decision contribute to the Corporate Priorities?

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council to deliver its corporate priorities, improve outcomes for residents whilst also managing austere budget cuts.

7. What will it cost and how will it affect other services?

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

8. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

No Equality Impact Assessment has been undertaken for the purpose of this report as consideration of the Committee's forward work programme is not deemed to have an adverse or unfair impact on people who share protected characteristics.

9. What consultations have been carried out with Scrutiny and others?

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

10. What risks are there and is there anything we can do to reduce them?

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

11. Power to make the decision

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

Contact Officer:

Scrutiny Coordinator

Tel No: (01824) 712554

e-mail: rhian.evans@denbighshire.gov.uk

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
6 Oct	Cllr. Julian Thompson-Hill	1. Commercial Partnership for the Revenues and Benefits Service	To review the Partnership's progress and in particular the new business element of the proposal and the Welsh Language service provision	An evaluation: (i) of whether the financial and commercial benefits of the partnership agreement have been realised; and (ii) that the service is delivering the level of service expected which conforms to the Council's relevant policies in lines with the Heads of Terms Agreement	Rod Urquhart	December 2014 (by County Council in line with Cabinet's recommendation – allocated to the Committee by the SCVCG January 2015)
	Leader (Denbighshire Strategic	2. Denbighshire Well-being Plan	To monitor the progress to date with the delivery of the Well-being Plan for	Recommendations with respect to improving	Alan Smith/Emma Horan	By SCVCG April 2016

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
	Partnership Board – rep to attend?)		Denbighshire	performance and effective partnership working with a view to improving the well-being of the county's residents, and informing the development of the new Well-being Plan in accordance with the Well-being of Future Generations (Wales) Act.		
	Cllr. David Smith	3. Community Safety Partnership [Crime and Disorder Scrutiny Committee]	To detail the Partnership's achievement in delivering its 2015/16 action plan and its progress to date in delivering its action plan for 2016/17. The report to include financial sources and the progress made in spending the allocated funding.	Effective monitoring of the CSP's delivery of its action plan for 2015/16 and its progress to date in delivering its plan for 2016/17 will ensure that the CSP delivers the services which the Council and local residents require	Alan Smith/Sian Taylor	July 2015 (rescheduled May 2016)

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
24 November	Cllr. Bobby Feeley	1. Protection of Vulnerable Adults Annual Report 2014/15	To consider the POVA annual report, and information in place to meet the statutory requirements of the Social Services and Well-being Act 2014 and an evaluation of the financial and resource impact of the Supreme Court's 2014 Judgement on deprivation of liberty on the Service and its work	An evaluation of whether the Authority is meeting its statutory duty with respect to adult safeguarding and has sufficient resources to undertake this work along with the additional work in the wake of the Supreme Court's judgement	Phil Gilroy/Alaw Pierce/Nerys Tompsett	November 2015
	Cllr. David Smith	2. CCTV Partnership	To detail the governance arrangements for the partnership and the partnership's effectiveness in delivering the service since its establishment, including its impact in fighting crime (report to include Police statistics on crime incident numbers, no of views by them and the outcomes of them viewing footage)	Assurances that the partnership has appropriate governance arrangements to safeguard all member organisations, to deliver an effective service and to be fully self-funding and sustainable in the long term	Graham Boase/Emlyn Jones/Graham Smith	January 2016
	Cllr. Bobby	3. Strategy for	To present the draft strategy	A robust corporate	Phil Gilroy/Gwynfor	April 2016

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
	Feeley		Supporting Independence in Denbighshire	for consideration by members	approach for supporting independence that will ensure that vulnerable people are supported to live independently and safely in their communities	Griffiths	
19 January 2017							
2 March							
6 April	Cllr. Bobby Feeley	1.	Single Point of Access (SPoA)	To detail progress in developing the service, identifying any areas of concern and funding streams	Supporting seamless joint working with a view to increasing prevention activities to protect and support vulnerable people to live independently and safely within their communities	Phil Gilroy/Cathy Curtis-Nelson	April 2016
22 June							

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
14 September						
2 November						
14 December						

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
GP Out of Hours Service [next scheduled meeting with BCUHB – item originally discussed by communities in December 2015]	To detail the responsiveness of the service – caller waiting times when telephoning, appointment waiting times, effectiveness of the service in keeping patients away from A&E and in referring people to the district general hospital if necessary. Also information on staffing levels, any problems identified and measures put in place to address them	Ensuring residents are protected and have access to required health services when they need them with a view to improving their life outcomes and easing pressures on social care services	BCUHB	By SCVCG March 2016
HASCAS Report on Tawelfan (Spring 2016 date tbc dependent upon the report's publication)	To consider HASCAS' findings with respect to the failings in care and treatment of patients on the ward	The identification of lessons learnt from what happened at Tawelfan for the purpose of safeguarding the Council and residents against such failings in care in future	HASCAS/BCUHB/Nicola Stubbins	By SCVCG October 2015
Update following conclusion of inquiry undertaken by the National Crime Agency in to historic abuse in North Wales Children's' Care Homes	To update the Committee of the outcome of the National Crime Agency (NCA) investigation in to the abuse of children in the care of the former Clwyd County Council, and to determine whether any procedures require revision.	Determination of whether any of the Council's safeguarding policies and procedures need to be revised in light of the NCA's findings	Nicola Stubbins	November 2012

For future years

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Information	Communities First Update	To report on the progress of the Communities First programme of work in Denbighshire detailing how the programme is working to lift people out of poverty and support individuals into to employment	Co-op Group	July 2015

22/06/16 - RhE

Note for officers – Committee Report Deadlines

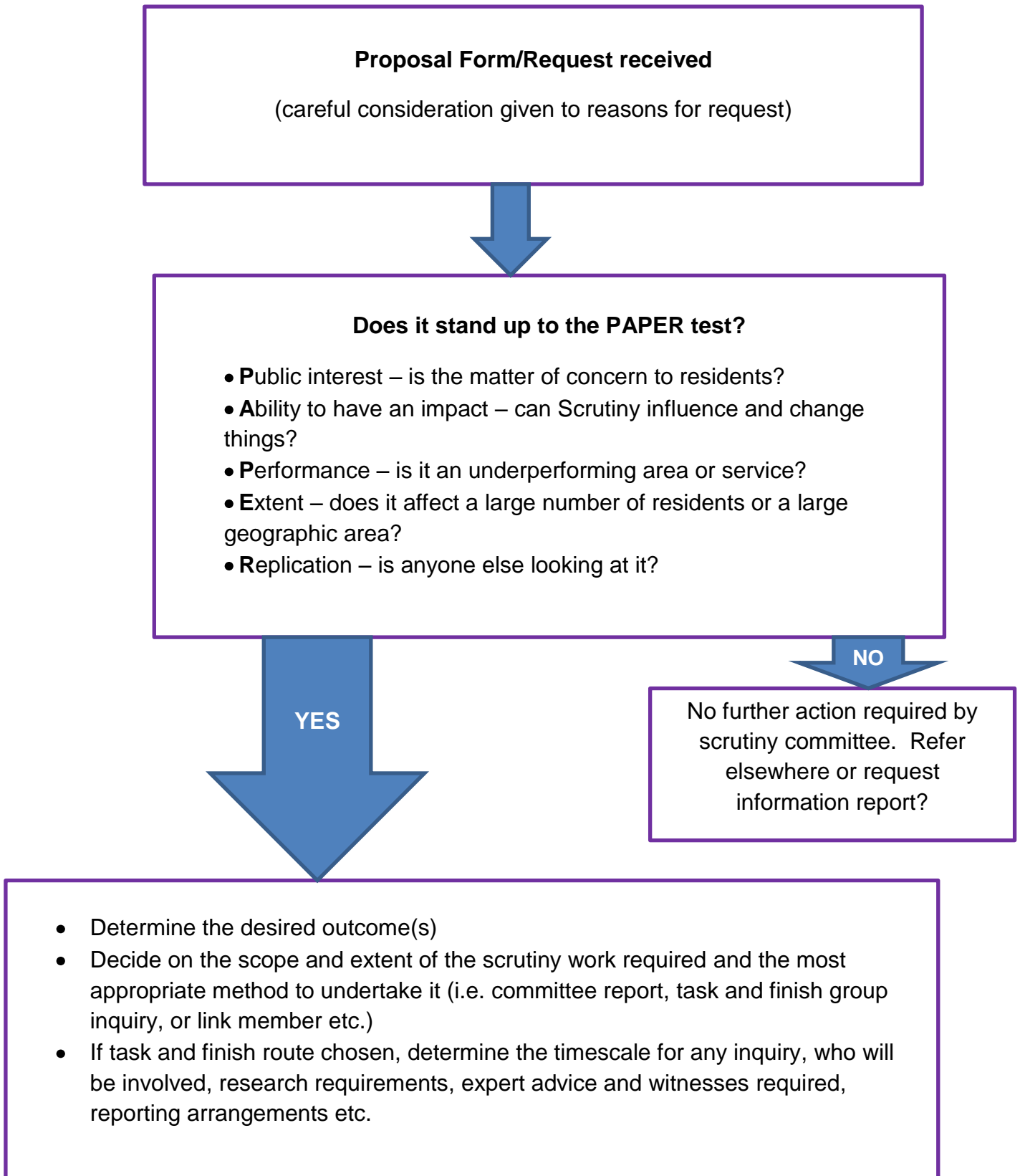
Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
6 October	22 October	24 November	10 November	19 January 2017	5 January 2017

Partnerships Scrutiny Work Programme.doc

This page is intentionally left blank

Member Proposal Form for Scrutiny Forward Work Programme	
NAME OF SCRUTINY COMMITTEE	
TIMESCALE FOR CONSIDERATION	
TOPIC	
What needs to be scrutinised (and why)?	
Is the matter one of concern to residents/local businesses?	YES/NO
Can Scrutiny influence and change things? (if 'yes' please state how you think scrutiny can influence or change things)	YES/NO
Does the matter relate to an underperforming service or area?	YES/NO
Does the matter affect a large number of residents or a large geographical area of the County (if 'yes' please give an indication of the size of the affected group or area)	YES/NO
Is the matter linked to the Council's Corporate priorities (if 'yes' please state which priority/priorities)	YES/NO
To your knowledge is anyone else looking at this matter? (If 'yes', please say who is looking at it)	YES/NO
If the topic is accepted for scrutiny who would you want to invite to attend e.g. Lead Member, officers, external experts, service-users?	
Name of Councillor/Co-opted Member	
Date	

Consideration of a topic's suitability for scrutiny



Cabinet Forward Work Plan

Appendix 3

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
28 June	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Corporate Plan Performance Report 2015/16 Q4	To consider progress against the Corporate Plan	Tbc	Cllr Julian Thompson-Hill / Alan Smith
	3	Reactive Maintenance Framework	To approve the maintenance framework	Yes	Councillor Julian Thompson Hill / Elaine Rizzi
	4	Final Revenue Outturn 2015/16	To report the final revenue position.	Tbc	Councillor Julian Thompson Hill / Richard Weigh
	5	Update to Contract Procedure Rules in respect of Works' Contracts	To approve changes to delegated powers	Yes	Councillor Barbara Smith / Tom Booty / Lisa Jones
	6	Cabinet Member Scheme of Delegation	To consider the responsibilities delegated to lead members	Yes	Lisa Jones / Gary Williams
	7	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
26 July	1	Faith Based Secondary Position	To seek approval to	Yes	Councillor Eryl

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			commence the formal stage of public consultation on proposals to close Blessed Edward Jones Catholic High School and to open a new Joint Faith school		Williams / Karen Evans
	2	Tyn y Celyn, Llanbedr Dyffryn Clwyd, Rhuthun	To declare surplus to the requirements of the Agricultural Estate and thereafter to dispose	Yes	Councillor Julian Thompson-Hill / Mair Jones
	3	Lodge Farm, Denbigh	To declare surplus to the requirements of the Agricultural Estate and thereafter to dispose to the sitting Tenant	Yes	Councillor Julian Thompson-Hill / Mair Jones
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
27 Sept	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet’s attention	Tbc	Scrutiny Coordinator
25 Oct	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Corporate Plan Performance Report 2016/17 Q1	To consider progress against the Corporate Plan	Tbc	Cllr Julian Thompson-Hill / Alan Smith
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet’s attention	Tbc	Scrutiny Coordinator
15 Nov	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet’s attention	Tbc	Scrutiny Coordinator
13 Dec	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Corporate Plan Performance Report 2016/17 Q2	To consider progress against the Corporate Plan	Tbc	Cllr Julian Thompson-Hill / Alan Smith
	3	Items from Scrutiny Committees	To consider any issues	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting	Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
		raised by Scrutiny for Cabinet's attention		

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	Deadline	<i>Meeting</i>	Deadline	<i>Meeting</i>	Deadline
<i>June</i>	14 June	<i>July</i>	12 July	<i>September</i>	13 September

Updated 16/06/16 - KEJ

Cabinet Forward Work Programme.doc

Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
26 May 2016	2. West Rhyl Housing Improvement Project	<i>RESOLVED that subject to the above observations, to receive the report and presentation on the progress to date with delivering the West Rhyl Housing Improvement Project and proposed future developments to deliver the Project in its entirety.</i>	Lead Member and officers advised of the outcome

This page is intentionally left blank